

**Town of Dudley**  
**BOARD OF HEALTH**  
**November 15, 2016 @ 6:30pm**  
**Dudley Municipal Complex – Room 315**  
**71 West Main Street, Dudley, MA**

Some matters may have been taken out of agenda order but were typed up in agenda order for ease of locating information when necessary.

**Call to Order**

Chairman Jennifer Cournoyer called the meeting to order at 6:33pm. In attendance were J. Theodore Zajkowski, Roberta Johnson.

1. **Mr. Zajkowski motioned to accept the minutes of November 15, 2016. Ms. Johnson seconded. Minutes approved unanimously, 3/0.**

2. **Patriot Gas Tobacco Violation - Selling to a minor**

Ms. Cournoyer stated a tobacco violation had taken place, a \$100 fine had been issued, and has been paid. Mr. Purcell stated inspections are performed by the City of Worcester, in conjunction with the Massachusetts Tobacco Coalition, twice per year. After Board discussion about prior violations, it was agreed upon to request another compliance check be done within the next few months. If there is an issue with this next compliance check, the Board will call them in for corrective action.

3. **Region 2 Emergency Preparedness**

Ms. Cournoyer spoke with Sara Darlagiannis. The capital expense requests need to be submitted as soon as possible. Discussion was had about an awning, possibly two, for the trailer, and a filing cabinet to store Region 2 files and supplies. If there was anything else related to emergency preparedness that was needed, the period for requests will close the end of March.

Brochures are available through the Coalition. The pet safety, children's brochure, and general Emergency Preparedness brochure would be requested, with a quantity of 250 ea. They will be put at the municipal kiosk, library, Board of Health office, Rabies Clinic, and Town Clerk's office. A stamp will be ordered with the office contact information to be placed on the back of each.

There is a WebEOC drill in March. Ms. Cournoyer asked that the Board members familiarize themselves with this and practice prior to the drill. Ms. Johnson approved of providing Sara Darlagiannis with her personal email for the purpose of updates.

Sara Darlagiannis is working to set up a closed EDS (Emergency Dispensing Site) at Nichol's College. More information will be provided to the Board members as it becomes available.

4. **Yummy Chinese Restaurant - Audit Report Review**

Mr. Purcell stated a second audit on December 15, 2016 had been reported by the independent consulting firm hired by Yummy, and was still highly on the negative side. They are still having problems, and a modified floor plan has not yet been received. They will be called back in for the February meeting, along with their auditors, their architect, and the January audit report. Julie VanArsdelain will be the covering Health Agent, and will be in attendance for the February 28, 2017 meeting.

## **5. National Grid Herbicide Application Notification**

Mr. Purcell stated National Grid has sent us advance notice that they will be performing herbicide applications along the utility lines to stunt growth for ease of access. A notice will be placed on the town web site. All concerned citizens may visit the Board of Health office for additional information.

## **6. Health Inspector's Report**

Mr. Purcell provided an update on NIMs training, in process housing complaints, and upcoming training on local Boards of Health responsibility and limitations in hoarding and housing situations. Mr. Purcell recommended anyone available from the Board, as well as the Police Chief and Fire Chief attend this training.

## **7. Old Business**

**Nail Salon Permits** - One salon has responded with required documentation. Clerk was unable to reach two additional salons prior to the time of meeting. Mr. Purcell will visit salons for inspections and discuss their need to come into the Board of Health office to complete their permit applications.

**Twisted Tee** - Mr. Purcell will be meeting with the Board of Directors persons in charge of the restaurant space at the golf course, previously Twisted Tee. He will be making modification recommendations that would greatly improve the kitchen space prior to contracting with a new food service provider.

## **8. New Business**

Next meeting will be Tuesday, March 21, 2017.

Ms. Johnson motioned to adjourn, Mr. Zajkowski seconded. Unanimous 3-0

Meeting adjourned at 7:06pm.

Respectfully submitted,  
Theresa Woodford